



Office of the Dean of Students
Division for Student Life

Fraternity and Sorority Recognition Policy

According to the Drexel University Student Handbook, the recognition of a fraternity or sorority is to be understood as a privilege, not a right. All Greek associations must enhance the educational experience of students. There are obligations that every Greek organization related to Drexel must assume if it intends to be in good standing with the University.

Initial recognition of a fraternity or sorority will be based on criteria formulated by the Director for Fraternity and Sorority Life (FSL) and subject to approval by the Dean of Students and Senior Vice President of Student Life and Administrative Services. Such criteria will be consistent with University goals and will work in conjunction with the recognition processes of the Multicultural, Interfraternal, and Panhellenic Councils. Drexel University and the governing Greek councils do not recognize local Greek letter organizations. The only exception to this policy is Alpha Pi Lambda Fraternity. It will be the only local Greek letter organization recognized at Drexel University. All national social Greek letter organizations wishing to have a recognized chapter/colony at Drexel University as of January 1, 2009 must be members of a national umbrella organization, which include the North-American Interfraternity Conference (NIC), National Panhellenic Conference (NPC), National Pan-Hellenic Council (NPHC), National APIA Panhellenic Association (NAPA), National Association of Latino Fraternal Organizations (NALFO), National Multicultural Greek Council (NMGC) and the Fraternity Executives Association (FEA). All organizations recognized prior to January 1, 2009 will remain so long as they continue in good standing on Drexel University's campus.

The following procedures have been set in place to ensure that the advancement of a new fraternity or sorority will occur in an efficient and structured fashion that will serve to enhance the fraternity & sorority community at Drexel University.

*Please note that sororities which are members of the National Panhellenic Conference (NPC) must follow the NPC extension process as outlined in the NPC Manual of Information.

If an organization/individual contacts the Office of the Dean of Students regarding starting a new social Greek-letter organization, the following will take place:

1. Drexel students will meet with a Fraternity & Sorority Life staff member and be referred to the other organizations in an effort to ensure that they have all information regarding current groups.
2. The potential Interest Group will complete a *Fraternity and Sorority Interest Group Request Form* and meet the requirements necessary to be considered a recognized Interest Group (See *Appendix A*).

3. Readiness of the Drexel and fraternity/sorority communities will be assessed by the FSL staff and governing councils will be consulted. The university holds the right to reject or delay interest groups based on community growth and presence/status of other interest groups/colonies. If this decision is made, it is the understanding of Fraternity & Sorority Life and Drexel University that the organization will not continue functioning as an interest group, colony or chapter. Persistence of the group of interested students as a social Greek letter organization following a decision to deny or delay interest group status could result in judicial action taken against the involved students.
4. While classified as an Interest Group, the organization will have the ability to reserve space on campus for the purpose of hosting interest and organizational meetings ONLY. The Interest Group may post flyers on campus for the purpose of Interest Meetings ONLY. The Interest Group may not host any other type events on campus. This includes fundraising, philanthropy, and social events. If the interest group wishes to affiliate with a national organization that has a chapter present on another local campus, they may not co-sponsor any social, philanthropy or fundraising events with any other chapters before or while classified as an interest group by the University. All room reservations and flyer approvals must go through the Office of Fraternity & Sorority Life. Sponsorship of unapproved events could result in loss of interest group status.
5. After the Interest Group has met all necessary requirements (See *Appendix A*), it will be recognized as such; at which point, the Interest Group will need to work with FSL and one of the governing Greek Councils to achieve status as a recognized Colony. The Interest Group will have 6 months to complete the work necessary to become recognized as a Colony. Failure to meet all requirements for colonization will result in loss of recognition with the University.
6. Interest groups have several items to complete before they are fully recognized with all rights and privileges of chapter colony (See *Appendix B*).
7. As stated in Appendix B, Fraternity and Sorority Life and the Dean of Students will receive a recommendation from the appropriate Governing Council, F/S Expansion Committee (composed of Student Life staff and the Greek Life representative to the USGA, as deemed necessary), and Greek Relations Board regarding the interest group, based on their presentation and submitted documents which will aid FSL in determining the recognition status of the organization. Recommendation will be based off the criteria listed in Appendix E.
8. If not granted colony status, the group will lose all rights afforded to the interest group, shall disband, and will not continue to function as an organization. Persistence of the former interest group as a social Greek letter organization following a decision to deny colony status could result in judicial action taken against the involved students.
9. If the interest group is granted colony status, it will be given two years to complete National chartering requirements and campus requirements with assistance from Fraternity & Sorority Life (See *Appendix C*).

10. If requirements are not met by the end of the two year time limit, the organization will have the opportunity to present an action plan and goals to the Governing Council and Expansion Committee for a possible extension of three months to a year. The groups will offer a recommendation to Fraternity & Sorority Life and the Office of the Dean of Students and provide the colony a list of suggestions to complete chartering requirements in the extension given. A request for extension may be denied. Extension beyond two years is not guaranteed.
11. All recognized Colonies and Chapters must complete a Chapter Achievement Plan at the conclusion of each calendar year. Groups that receive the minimum score or higher will gain/maintain fully recognized status. Organizations that do not receive the minimum score will continue as an Interest Group/Colony or begin a probationary period. An action plan will be developed in collaboration with the organization and the Director of Fraternity & Sorority Life.
12. Colonies or Chapters that fail to score above the minimum on three consecutive Chapter Achievement Plans or that fail to follow the prescribed action plan will lose recognition at Drexel University.

If a national organization contacts the Office of the Dean of Students in regards to reactivating a social Greek-letter organization that was previously recognized by Drexel University the following will take place:

1. The national organization will complete a letter of request for reinstatement which will be reviewed by FSL and the Office of the Dean of Students.
2. Readiness of the Drexel and fraternity/sorority communities will be assessed by the FSL staff and councils will be consulted. The university holds the right to reject or delay interest groups/colonies based on community growth and presence/status of other interest groups/colonies. If this decision is made, it is the understanding of Fraternity & Sorority Life and Drexel University that the organization and any involved undergraduate students will not continue functioning as an interest group, colony or chapter.
3. At that time, based on the above criteria, the National Organization may be offered a future date when they will be approved to begin the recognition process of becoming a colony.
4. To be recognized as a colony, the National Organization must complete requirements listed in *Appendix D*.
5. Once colony status is received, the colony will follow the requirements mandated for all colonies to become recognized chapters (See *Appendix C*).

If a national organization contacts the Office of the Dean of Students in regards to starting a social Greek-letter organization the following will take place:

1. The national organization will submit a formal letter of interest along with the following
 - a. National By-Laws and Constitution
 - b. List of all currently recognized chapters and colonies
 - c. List of local support, such as alumni, regional officers/advisors, or other local chapters
2. Readiness of the Drexel and fraternity/sorority communities will be assessed by the FSL staff and councils will be consulted. The university holds the right to reject or delay interest groups/colonies based on community growth and presence/status of other interest groups/colonies. If this decision is made, it is the understanding of Fraternity & Sorority Life and Drexel University that the organization and any involved undergraduate students will not continue functioning as an interest group, colony or chapter.
3. If the campus is deemed ready, the organization will be notified and invited to begin the process to become a recognized colony and complete all requirements (See *Appendix D*).
4. Once colony status is received, the colony will follow the requirements mandated for all colonies to become recognized chapters (See *Appendix C*).

Appendix A

Fraternity and Sorority Recognition Policy: Interest Group Recognition Requirements

The potential Interest Group will complete a *Fraternity and Sorority Interest Group Request Form* and meet the requirements necessary to be considered a recognized Interest Group. The Interest Group will have 6 months to complete the process necessary to become recognized as a Colony. Failure to meet all requirements for Colony status will result in loss of recognition with the University.

The requirements necessary to be recognized as an Interest Group with Drexel University include the following which will be included on the *Fraternity and Sorority Interest Group Request Form*:

- 1) Submit a copy of the National Constitution & Bylaws for the fraternity or sorority to FSL
- 2) Submit a listing of all currently recognized chapters and colonies for the organization
- 3) Provide a list of at least 10 current full-time Drexel University undergraduate students possessing a minimum 2.3 GPA that are interested in the fraternity/sorority and would be eligible to join the organization based on national requirements. The list must include accurate contact information and student ID numbers.
- 4) Submit a short report stating the history, purpose, and values of the organization and the reason for wanting to start a new chapter on campus
- 5) Identify potential faculty/staff members to serve as organization's on-campus advisor
- 6) Identify local support systems to aid in the recognition and daily management of the organization (this should include regional officers, local alumni, chapter advisor, and area undergraduate chapter contacts)
- 7) Submit *New Member Registration Form & Anti-Hazing Form*, read and signed by each interest group member.

While classified as an Interest Group, the organization will have the ability to reserve space on campus for the purpose of hosting interest and organizational meetings ONLY. The Interest Group may post flyers on campus for the purpose of Interest Meetings ONLY. The Interest Group may NOT host or participate in any other type events on campus. This includes fundraising, philanthropy, and social events. All room reservations and flyer approvals must go through the Office of Fraternity & Sorority Life.

Appendix B

Fraternity and Sorority Recognition Policy: Colony Recognition Requirements

After achieving recognition as an Interest Group, the organization will need to work with Fraternity & Sorority Life and one of the Governing Councils to achieve status as a recognized Colony with the University.

The requirements necessary to become recognized as a Colony have been put in place to ensure the continued success and sustainability of the organization. It is the desire that all recognized Colonies become fully functioning chapters at the University. FSL believes the fulfillment of the requirements listed below will help to create a foundation of excellence for our organizations.

The requirements necessary to be recognized as a Colony with Drexel University include the following:

- 1) A formal request for colonization must be submitted by the National Fraternity/Sorority to the Office of Fraternity & Sorority Life
- 2) After the Office of Fraternity & Sorority Life receives the formal request for colonization, the organization (interest group members and national/regional representatives, if available) will be invited to provide an on-campus presentation. Invitations to view the presentation will go out to members of the F/S Expansion Committee, council officers, fraternity and sorority community, faculty, staff, and alumni. Presentations should include the following:
 - a. Purpose, vision and values of the organization and how it relates to the purpose and values of Drexel University and the Governing Council it wishes to affiliate with and what the organization can bring to the Greek community at Drexel University.
 - b. Support systems in place to assist the success of the chapter (examples: membership development program/national programming, academic plan, local alumni, advisors, etc)
 - c. Organization minimum standards/requirements
 - d. Processes of the organization (new member education/intake, judicial board, etc)
 - e. Programming information (national philanthropy, goals, etc)
 - f. Recruitment plan/goals
 - g. Success of recent colonizations at other campuses
 - h. Any other information that would be of interest to the Expansion Committee and Boards
- 3) A recommendation will be made by the appropriate Governing Council, F/S Expansion Committee, and Greek Alumni Group based on their presentation and submitted documents which will aid FSL in determining the recognition status of the organization. Recommendation will be based off the criteria listed in *Appendix E*. The recommendation from the governing council, F/S Expansion Committee, and Greek Relations Board will be weighted equally and be passed on to the Office of the Dean of Students. The Office of the Dean of Students will review the recommendation, and the interest group and the National Organization will be informed of the final decision. The Office of the Dean of

Students holds the power to support or reverse the recommendation given or suggest that the petitioning group represent to the above groups for re-consideration.

- 4) If requested, a separate individual presentation may be given to the council under which the organization will be governed, with appropriate notice.
- 5) A preferred timeline for colonization/chartering must be submitted by the National Fraternity/Sorority to the FSL staff for review, including national chartering requirements.
- 6) Provide proof of liability insurance coverage in the amount of \$1,000,000 listing Drexel University as additionally insured by submitting a Certificate of Insurance.
- 7) Submit a colony roster of at least 10 current full-time Drexel University undergraduate members with a minimum 2.3 GPA, including current contact information and student ID numbers.
- 8) Any additional members who have not submitted a signed copy of the *New Member Registration Form & Anti-Hazing Form* must do so at this time.

Appendix C

Fraternity and Sorority Recognition Policy: Chapter Recognition Requirements

After achieving recognition as a Colony, the organization will need to work with Fraternity & Sorority Life and its respective Governing Council to achieve status as a recognized chapter with the University.

The requirements necessary to be recognized as a chapter with Drexel University include the following:

- 1) Work cooperatively with FSL to fulfill chartering requirements set by the National organization by meeting with an office staff member weekly or bi-weekly as deemed necessary by the office.
- 2) Work collaboratively with the Governing Council to set and achieve goals to further the organization and prepare the colony for success once they receive chapter status.
- 3) Complete all required paperwork, rosters, and forms by the stated deadline each term, including new member registration and anti-hazing forms.
- 4) Attend all-Greek required programming and meetings.
- 5) Complete a Chapter Achievement Plan. The colony must receive the minimum score or higher in order to gain/maintain fully recognized status. If they do not receive the minimum score they will not receive full chapter status or will begin a probationary period. An action plan will be developed in collaboration with the organization and the Director of Fraternity & Sorority Life. Colonies that fail to score above the minimum on three consecutive Chapter Achievement Plans or that fail to follow the prescribed action plan will lose recognition at Drexel University.
- 6) Submit the following:
 - a. Local Constitution and By-Laws
 - b. Colony membership roster, including student ID numbers
 - c. Colony officer listing including current contact information

The colony will be given two years to complete National chartering requirements and campus requirements with assistance from Fraternity & Sorority Life. If requirements are not met by the end of the two year time limit, the organization will have the opportunity to present an action plan and goals to the Governing Council and Expansion Committee for a possible extension of three months to a year. The groups will offer a recommendation to Fraternity & Sorority Life and the Office of the Dean of Students and will provide the colony a list of suggestions to complete chartering requirements in the extension given. A request for extension may be denied. Extension beyond two years is not guaranteed.

Appendix D

Fraternity and Sorority Recognition Policy: Colony Recognition Requirements for National Organization with no Interest Group

The requirements necessary to become recognized as a Colony have been put in place to ensure the continued success and sustainability of the organization. It is the desire that all recognized Colonies become fully functioning Chapters at the University. FSL believes the fulfillment of the requirements listed below will help to create a foundation of excellence for our organizations.

The requirements necessary to be recognized as a Colony with Drexel University include the following:

- 1) After being offered a date to begin the recognition process of becoming a colony, the National Organization will be invited to provide an on-campus presentation. Invitations to view the presentation will go out to members of the F/S Expansion Committee, fraternity and sorority community, faculty, staff, and alumni. Presentations should include the following:
 - a. Purpose, vision and values of the organization and how it relates to the purpose and values of Drexel University and the Governing Council it wishes to affiliate with and what the organization can bring to the Greek community at Drexel University.
 - b. Support systems in place to assist the success of the chapter (examples: membership development/national programming, academic plan, local alumni, advisors, etc.)
 - c. Organization minimum standards/requirements
 - d. Processes of the organization (new member education/intake, judicial board, etc)
 - e. Programming information (national philanthropy, goals, etc)
 - f. Recruitment plan/goals
 - g. Success of recent colonizations at other campuses
 - h. Any other information that would be of interest to the Expansion Committee and Boards
- 2) A recommendation will be made by the appropriate Governing Council, F/S Expansion Committee, and Greek Alumni Group based on their presentation and submitted documents which will aid FSL in determining the recognition status of the organization. Recommendation will be based off the criteria listed in *Appendix E*. The recommendation from the governing council, F/S Expansion Committee, and Greek Relations Board will be weighted equally and be passed on to the Office of the Dean of Students. The Office of the Dean of Students will review the recommendation, and the interest group and the National Organization will be informed of the final decision. The Office of the Dean of Students holds the power to support or reverse the recommendation or suggest that the petitioning group represent to the above groups for re-consideration.
- 3) If requested, a separate individual presentation may be given to the council under which the organization will be governed, with appropriate notice.

- 4) A membership recruitment schedule will be provided to the FSL staff along with the preferred timeline for colonization/chartering, including national chartering requirements before Organization is officially granted colony status.
- 5) Provide proof of liability insurance coverage in the amount of \$1,000,000 listing Drexel University as additionally insured by submitting a Certificate of Insurance.
- 6) Once the National Organization is granted colony status, it will have the ability to reserve space on campus. The Organization may post flyers on campus. The Colony may host any type events on campus, including fundraising, philanthropy, and social events.
- 7) The Organization is given a period of up to 6 months in which to establish undergraduate colony membership and must submit the following:
 - a. Colony membership roster of at least 10 members, including student ID numbers
 - b. Colony officer listing including current contact information
 - c. Signed *New Member Registration & Anti-Hazing Forms* for each member
- 8) Once this information is received by FSL, the colony is given the period of two years to complete National chartering requirements and campus requirements with assistance from Fraternity & Sorority Life (See *Appendix C*).
- 9) If requirements are not met by the end of the two year time limit, the organization will have the opportunity to present an action plan and goals to the Governing Council and Expansion Committee for a possible extension of three months to a year. The groups will offer a recommendation to Fraternity & Sorority Life and the Office of the Dean of Students and will provide the colony a list of suggestions to complete chartering requirements in the extension given. A request for extension may be denied. Extension beyond two years is not guaranteed.

Appendix E

Fraternity and Sorority Recognition Policy: Criteria for Evaluation of Proposed Interest Group or Colony

A. Alumni Support

Based on strength of alumni associations, number of alumni, alumni support in establishing a chapter, selection and training program for alumni, and potential house corporation members (if applicable)

B. National Organization Strength

Assessed by number of active chapters, quality and success of chapters, financial security, regional/national structure and support, communication with campus, and potential collaborative relationship between the Office of Fraternity & sorority Life and the national organization

Organization membership in a national umbrella organization, which include the North-American Interfraternity Conference (NIC), National Panhellenic Conference (NPC), National Pan-Hellenic Council (NPHC), National APIA Panhellenic Association (NAPA), National Association of Latino Fraternal Organizations (NALFO), National Multicultural Greek Council (NMGC) and the Fraternity Executives Association (FEA)

C. Support Staff

Based on availability of consultants/field representatives (or alumni acting as organization representatives) as well as a colonization team

D. Success of Recent Colonizations

E. Chapter Development/Programs

Based on the quality of the organization's programs and methods of implementation for scholarship development, character development, leadership, recruitment and membership selection, and broad based involvement of membership in chapter responsibilities, as well as new member/member education/intake program and policies regarding hazing, alcohol and drug use

F. Quality of Proposed Colonization Procedure

Evaluated on the following:

- a. Organization of their colonization procedure, outlined in writing and previously tested on other campuses
- b. Plan for recruiting alumni volunteers
- c. Financial backing for colony establishment
- d. Plan for colony officer and member training

G. Vision, purpose and values

Based on the quality of the national organization and local group's purpose, vision and values and how they relate to the purpose and values of Drexel University, Fraternity & Sorority Life, and the Governing Council with which it wishes to affiliate

H. Minimum Standards & Expectations

Based on the quality of organization minimum standards/requirements for colonization, chapter achievement and judicial procedures

I. Value to Campus

Based on the chapter's value to Drexel University and the Greek community as a whole

Appendix F

Privileges of Recognized Fraternities/Sororities (Colony & Chapter Status)

Recognized Greek-letter organizations will be afforded the following:

Privileges awarded to all recognized student organizations

1. Increased visibility and accessibility
2. Access to available services and equipment on the University's campus
 - a. Unlimited room and space reservation through Event Services
 - b. Access to services provided by Drexel University Student Technicians (DUST)
 - c. Catering services from Sodexo (cost to organization)
 - d. Use of resources available in the Student Organization Resource Center (SORC)
3. Permission to use the University name and logo when identifying the organization in accordance with University regulations and policies on the use of the University's name and logo
4. Access to funds from student activity fees (SAFAC) and other university funding opportunities in accordance with established policies and procedures
5. Access to an organizational mailbox in the Creese Student Center
6. Leadership training, retreats, and programs offered through the Office of Campus Activities and the Office of the Dean of Students
 - a. Student Organization Orientation and Training
 - b. Leadership Retreats
7. Leadership materials, educational resources, and mailings from the Office of the Dean of Students
 - a. Leadership Library
 - b. President Handbooks
 - c. Fundraising Guide
 - d. Community Service Guide
8. Opportunity to participate in the Activities Unlimited student organization promotion and recruitment fair during the fall and spring terms
9. Opportunity to participate in New Student Orientation, New Student Days and Welcome Back Week events
10. Opportunity to acquire office/storage space on a yearly basis for student organizational use (as available through application process)
11. On-campus student agency accounts for fund development and dues collection
12. Large and small event planning assistance through Event Services

Privileges awarded to all recognized fraternities & sororities

1. Opportunity to participate in community-wide Greek Week events, such as Greek Week
2. Off-campus banking option
3. Support from council and all rights and privileges associated with council membership in accordance with their bylaws
4. Opportunity for members to hold leadership positions within the Greek community
5. Listing of organization information on the FSL website and all official publications
6. Leadership training, advising, retreats, and programs offered through the Office of Fraternity & Sorority Life
 - a. Greek SOOT (Grand Chapter Meeting)
 - b. Presidents' Round Tables / Leadership Retreats

Appendix G

Responsibilities of Recognized Fraternities/Sororities

Recognized fraternities and sororities at Drexel University are to assume and accept the following responsibilities:

1. Accept responsibility for the supervision and safe operation of all sponsored programs and events
2. Accept responsibility for reimbursing Drexel University for damage to University-owned property or facilities, including items such as cleanup costs, damaged property, or other contingencies related to the utilization of the facility
3. Assure that all promotion and advertisement of events involving the use of University facilities shall identify the group sponsoring the event
4. Maintain active and up-to-date files (membership information, constitution, and related recognition materials) with the Office of Fraternity & Sorority Life
5. Maintain the non-profit volunteer status of the student organization
6. Elect a president and treasurer that are currently and actively enrolled full-time undergraduate students in good academic standing (minimum 2.3 GPA)
7. Send president and one other officer to the Student Organization Orientation and Training (SOOT) session sponsored by the Office of the Dean of Students/Fraternity & Sorority Life, referred to as “Grand Chapter Meeting.”
8. All members and officers of the student organization must be current and actively enrolled full-time Drexel University students
9. Must comply with all University policies and procedures as defined in the *Drexel University Student Handbook* as well as organization and Fraternity & Sorority Life policies, local, state, and national laws, if applicable, the Drexel University Sports Club Manual
10. Have an advisor who is an affiliated administrative, faculty, or professional staff member of the University in addition to a national/alumni volunteer of their organization. The role of the alumni/chapter advisor is such that he or she should:
 - a. Have basic knowledge as to the history, structure, and purpose of the group
 - b. Be aware of the group’s finances and budget, as his or her approval is needed for financial transactions
 - c. Provide useful guidance to help the student organization identify and attain its goals
 - d. Be knowledgeable of University policies and regulations, civic ordinances, and state and federal laws that affect the activity of the organization
 - e. Maintain on-going contact with the officers of the organizations
11. Agree to a membership that is open to all students who meet the organization’s prescribed membership criteria without regard to race, religion, national origin, gender (except as permitted by law), sexual identity, or physical disability