DREXEL UNIVERSITY
Steinbright
Career Development Center

Data Request Form

This form has been developed so the Steinbright Career Development Center can better serve your need for data related to cooperative education and career services at Drexel University.

In order for your data request to be processed and completed accurately and in a timely manner, it is important that all relevant information be included in this form.

In partnership with the Office of Compliance, Policy, & Privacy Services, please note our office does not share any non-directory information about our students. This form serves as a request. It may not be possible for Steinbright to fulfill your request.

Your department/company:	
Your name:	
Phone number & email:	

Please describe the reason for your request (i.e., accreditation, trend analysis, recruitment efforts, etc.)

Please describe the specifications of your request providing as much detail as possible, not providing enough details may result in the delay of the data (i.e. the number of years the data needs to span, college/major, etc.)

Please consider that the data requests turnaround is based on the time of the year, the contents of the request, and team capacity. Data requested can take anywhere from 1-4 weeks to process.			
Requested completion date:		Best way to reach you:	