

# Non-federal Sponsored Research Agreement

\*required question

- \*Name of Person Completing Form:
- \*Is this request related to a proposal or a time-sensitive matter?
- \*What is the deadline date?

## Requestor Information

- \*PI Name & Title:
- \*School/College:
- \*Department:
- \*Department Admin Contact:
- \*Please select what is needed for this request:  
-Select "I need a non-federal sponsored research agreement."

## Sponsor Information

- \*Name: (Enter the name of the service provider, consultant, sponsor, institution, external party, or pass-through entity.)
- \*Address: (Enter the legal address of the service provider, consultant, sponsor, institution, external party, or pass-through entity.)
- \*Point of Contact Name and Title: (Enter the point of contact name and title of the service provider, consultant, sponsor, institution, external party, or pass-through entity.)
- \*Point of Contact Email: (Enter the point of contact email of the service provider, consultant, sponsor, institution, external party, or pass-through entity.)
- Point of Contact Phone Number: (Enter the point of contact phone number of the service provider, consultant, sponsor, institution, external party, or pass-through entity.)

## Project Details

- \*Project Title:
- \*Funder/Sponsor (This is the Prime Funder of the project):
- \*Coeus Lite Proposal #:
- \*Fund Number:

## Contract Details

- \*Start Date:
- \*End Date:
- \*Where are the services being provided? (Physical address)
- \*Contract Initial Amount: (This amount covers funding on the start date to end date indicated above)
- \*Will intellectual property (IP)/inventions be created under this agreement?
  - Select one of the following:
    1. No, no IP/inventions will be developed under this agreement.
    2. Yes, the counterparty will create IP/inventions under this agreement.
    3. Yes, both Drexel University and the counterparty will create IP/inventions under this agreement.
- \*Will there be any Drexel, joint, or third-party existing IP (background IP) used in this project?
  - Select all that apply:
    1. Yes, a Drexel patent IP.
    2. Yes, a joint patent IP.
    3. Yes, a third-party patent IP.
    4. No, no patent IPs will be involved.
- \*Disclosure of Confidential Information: Please indicate if there is confidential information being disclosed and how.
  - Select all that apply:
    1. Yes, Drexel is disclosing confidential information.
    2. Yes, confidential information is being disclosed to Drexel.
    3. Yes, confidential information will be mutually disclosed.
    4. Yes, confidential information has ALREADY been disclosed.
    5. No, confidential information will not be disclosed.
- \*Will there be any sharing of protected data (Protected Health Information/Personally Identifiable Information) or will the research involve Human Subjects?
  - Select all that apply:
    1. Yes, the Principal Investigator will be sharing data with the sponsor.
    2. Yes, the Sponsor will be sharing data with the Principal Investigator.
    3. Yes, both the Principal Investigator and the sponsor will be sharing data with each other.
    4. Yes, the project involves human subjects.
    5. No, there will be no sharing of protected data.

- 6. No, the research will not involve human subjects.
  - If any of the first four affirmative options are selected in the previous question, the two following questions will appear:
    1. \*IRB Approval #: (You will need to provide the IRB Approval Letter in the Attachment Upload field.)
    2. \*IRB Approval Expiration Date: (This date must be a future date.)
- Will the research involve Animals?
  - If the answer is “Yes” to this question, the two following questions will appear:
    1. \*IACUC Approval #: (You will need to provide the IACUC Approval Letter in the Attachment Upload field.)
    2. \*IACUC Expiration Date: (This date must be a future date.)

#### Documentation Provided

- Scope of Work
- Detailed Budget
- Budget Justification
- New Agreement Template Provided by Sponsor
- IRB Approval Letter
- IACUC Approval Letter
- Any Relevant Previously Fully Executed Agreements (This includes any prior CDAs, NDAs, ICAs, etc. related to the request.)
- Additional Comments
- File Upload
- \*By checking this box, I acknowledge that all information given is accurate.
- Send me a copy of my responses