



Department of Environmental Health & Safety

Request for Annual Health Review

Date: _____ Email _____

Name: _____ Telephone: _____

Department _____

Location where research will be performed: _____

Building Name

Room Number

PI's Name

PI's Telephone Number

_____ Check here if this is your first Annual Health Review

_____ Check here if you DO NOT handle or work near Laboratory animals

Date of Hire

Please select one from the following:

_____ Principal Investigator

_____ Drexel Employee

_____ DUCOM Employee

Position: _____

_____ *Graduate Student enrolled in the _____ Program, who will be working on a protocol sponsored by the Department of _____

_____ *Medical Student who will be working on a protocol sponsored by the Department of _____

_____ *Volunteer who will be working on a protocol sponsored by the Department of _____

*If graduate student, medical student or volunteer is checked, please provide fund/org number to cover cost.

Fund # _____ Org Code # _____ Acct. Code _____ PI's Signature _____

Scheduling the Exam:

The annual health reviews are performed by the Executive Wellness Center, located on the Center City campus. Health reviews are by appointment only must be scheduled through the Department of Environmental Health and Safety. Health Reviews are only performed on the days and times listed below. Please select the days/times that you would be available to attend.

Tuesday		Wednesday	
__ 12:30 pm	__ 1:00 pm	__ 8:30 am	__ 9:00 am
__ 1:30 pm	__ 2:00 pm	__ 9:30 am	__ 10:00 am
__ 2:30 pm	__ 3:00 pm	__ 10:30 am	__ 11:00 am
__ 3:30 pm	__ 4:00 pm	__ 11:30 am	__ 12:00 pm
		__ 12:30 pm	

_____ Next appointment available / Annual Health Review must be completed by: _____

Please email the completed form to er58@drexel.edu or fax to 215-895-5926. Upon receipt of your completed form, the Department of Environmental Health & Safety will schedule your appointment and send you a confirmation email specifying the exact date, time and location of your appointment. If you require any additional assistance, please contact Diana Dukes at (215) 895-5919.