

Instructions for using Faculty Schedule:

- 1. Log into DrexelOne.
- 2. Select the Faculty tab.

👷 Faculty - drexeLedu 🗙 +	- O >
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	EE PREVIEW CAMPUS+COMMUNITY
ENROLLMENT MANAGEMENT ADMIN	

3. Select the Faculty Detail Schedule or Faculty Schedule by Day and Time link in the Course Administration channel.

Course Administration
Class List (New Banner 9) Includes student information, photo, and email
Submit Final Grades
Submit Grade Change(s)
Faculty Detail Schedule (New Banner 9)
Faculty Schedule by Day and Time (New Banner 9)
Term Master Schedule Listing of courses offered by term
More BannerWeb Faculty Services >>
BNC Adoption & Insights Adopt course materials. Service also offers quick re-adoption, student pricing, and alternatives to traditional materials
Photo Class List Will be decommissioned at the end of Summer Quarter (September 16, 2022)
Legacy Banner 8 Options The following Banner 8 features will be decommissioned at the end of Summer Quarter (September 16, 2022)
Faculty Schedule by Day and Time
Faculty Detail Schedule
Detail Class List
Summary Class List

## Faculty Schedule by Day and Time:

4. Clicking "Faculty Schedule by Day and Time" will open a weekly calendar that shows meeting times of assigned courses. Any courses without an assigned meeting times will be listed below the calendar.

Today	- 06/27/2022				MM/dd/yyyy		
	06/27	06/28	06/29	06/30	07/01	07/02	07/03
3.00	PTRS Class						
	© 13:00-14:20 © 3PKWAY-603A						
1:00		PTRS Cless ③ 14:00-15:20					
		O 3PKWAY-840A					
5:00							
		Cless © 15:30-16:50		ARTH Class © 15:30-16:50			
		0 NSBITT-125		♦ NSBITT-125			



5. To navigate to a specific date, click on the calendar icon in the upper right corner of the screen, and choose a date from the calendar window. Click "Go" to display the chosen date.

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	ulty and Advisor • Faculty Week at	a Glanco											Ť	•
Fac	ulty Week at a Glance													
	Today - 06/27/2022	«	<	Ju	ne 202	22	>	>>	٢	Week 06/27/2022 to 07/03/	2022 >		MM/dd/yyyy	Go
	06/27	Su	Мо	Tu	We	Th	Fr	Sa	06/29	06/30	07/01	07/02	07/03	
		29	30	31	1	2	3	4						
		5	6	7	8	9	10	11						
	08:00	12	13	14	15	16	17	18						
			20	21	22	23	24	25						- 1
		26	27	28	29	30	1	2						- 1
														- 1

6. To navigate to the course details, click on the course link.

Today	- 06/27/2022			< Week 06/27/2022 to 07/03/		MM/dd/yyyy 🔳 💿		
	06/27	06/28	06/29	06/30	07/01	07/02	07/03	•
13:00	Class 0 13:00-14:20							
	0 3PKWAY-603A							
14:00		PTRS- Class						
		<ul> <li>14:00-15:20</li> <li>O 3PKWAY-840A</li> </ul>						1
15:00			,					1
		ARTH Class		ARTH Class				
		© 15:30-16:50 © NSBITT-125		© 15:30-16:50 О NSBITT-125				

## Faculty Detail Schedule:

7. If you are using the Faculty Detail Schedule link, you may choose a term from the "Term" dropdown menu.

Faculty and Advisors 🔹 Faculty D	etail Schedule		
aculty Detail Schedule			
Term		CRN	
Select		Select	`
	Q		
Spring Semester 22-23 - 202231			
Fall Semester 22-23 - 202211			
Summer Quarter 21-22 - 202145			
Summer Semester 21-22 - 202141			
Spring Quarter 21-22 - 202135			

a. You may then choose a course from the "CRN" dropdown menu.



Faculty and Advisors • Faculty Detail Schedule         Faculty Detail Schedule         Term       CRN         Summer Quarter 21-22-202145       Select · ()         I       Q         O       Use this page to view your detailed schedule.         MFI 101       NrS 315         PSY 120       PSY 213         PTRS 627       PTRS 627			
Faculty Detail Schedule       Term       Summer Quarter 21:22 - 202145       Select       I       Q       O       Use this page to view your detailed schedule.       ARTH 101       NFS 315       PSY 120       PSY 213	" (N		
Term     CRN       Summer Quarter 21-22 - 202145     Select       I     I       I	Faculty and Advisors • Faculty Detail Schedule	e	
Summer Quarter 21-22-202145         Select         ,           Image: Image Control of the select of th	Faculty Detail Schedule		
Use this page to view your detailed schedule.      ARTH 101      NFS 315      PSY 120      PSY 213	Term	CRN	
Use this page to view your detailed schedule.      ARTH 101  NFS 315  PSY 120  PSY 213	Summer Quarter 21-22 - 202145	Select	
Use this page to view your detailed schedule.      NFS 315      PSY 120      PSY 213		I	٩ 🗌
NFS 315 PSY 120 PSY 213	Use this page to view your detailed schedule	ARTH 101	
P5Y 213		NFS 315	
		PSY 120	
PTRS 627		PSY 213	
		PTRS 627	-

- 8. The Faculty Detail Schedule displays course details, scheduled meeting times, enrollment numbers and instructor contact information.
  - a. The Class List may be accessed by clicking on the "Class List" link below the "Roster" heading.

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Faculty and Advisors				
Faculty Detail Schedule				Í
Term	CRN			
Summer Quarter 21-22 - 202145				
Use this page to view your detailed schedule.				
Course :				~
Associated Term	CRN	Status	Available for registration	
Summer Quarter 21-22		Active	05/02/2022 - 06/28/2022	
College	Department	Part of Term	Credits	
Antoinette Westphal COMAD	Art and Art History	1	3	
Campus	Override	Instructional Method	Roster	
University City	No	Face To Face	Classlist	
Course Level				
Graduate Quarter, Undergraduate Quarter, Graduate Quarter, Undergraduate Quarter				

Please contact Academic Information & Systems at <u>ais\_student@drexel.edu</u> for any system related issues or training. You can contact OUR at <u>UC-Academic-Records@drexel.edu</u>, if you have any issues regarding the information being presented in your faculty schedule.